ARGYLL AND BUTE COUNCIL	**MID ARGYLL, KINTYRE AND THE ISLANDS AREA COMMITTEE**
CUSTOMER SERVICES	**6 MARCH 2019**

MAKI AREA COMMITTEE – DATES OF MEETINGS 2019/2020.

1.0 SUMMARY

This report outlines scheduled meetings in the Mid Argyll, Kintyre and the Islands area from August 2019 to June 2020 and asks Members to give consideration to the venues for meetings.

2.0 RECOMMENDATIONS

2.1 Members are asked to:-

(1) endorse the agreed cycle of Area Committee meetings as detailed in the attached Appendix; and
(2) give consideration to venues for meetings.

3.0 DETAIL

3.1 The Council at the meeting held on 29 November 2018 considered and agreed a programme of meetings from August 2019 to June 2020.

3.2 In accordance with this programme, Mid Argyll, Kintyre and the Islands Area Committee meetings will take place on:-

Wednesday 4th September 2019;
Wednesday 4th December 2019;
Wednesday 4th March 2020; and
Wednesday 3rd June 2020.

Pre-agenda briefings will take place two weeks before the Area Committee meeting.

3.3 It is intended that meetings will commence at 10am with the exception of the December meeting which will be scheduled for 10.30 a.m. allowing extra travel time for Members given the time of year and possibilities for travel difficulties due to weather. Members are asked to give consideration to the venues for meetings, taking into account the historical arrangements for moving the MAKI Area Committee between the 3 ward areas.

3.4 Meeting dates and venues up to June 2019 were agreed at the Area Committee meeting held in March 2018. The dates and venues agreed are as follows:-

Wednesday 5th September 2018 – Council Chambers, Kilmory
Wednesday 5th December 2018 – Tarbert, Templars Hall
Wednesday 6th March 2019– Campbeltown
Wednesday 5th June 2019 – Gigha, Village Hall

3.5 It should be noted that Standing Order 20.2 makes provision for the Chair of a Committee (or in whose absence the Vice-Chair) for good cause to cancel or alter the date, time or place for a meeting but not after the summons for the meeting has been issued, and also that the Chair (or in whose absence the Vice-Chair) may call a meeting of the Committee on dates in addition to those already decided by Council.

4.0 CONCLUSION

4.1 The Area Committee are invited to consider and endorse the programme of meetings attached as Appendix 1 and to give consideration to the venues for meetings.

5.0 IMPLICATIONS

5.1	Policy	None
5.2	Financial	None
5.3	Legal	None
5.4	HR	None
5.5	Fairer Scotland Duty:	
5.5.1	Equalities – protected	None
5.5.2	Socio-economic Duty	None
5.5.3	Islands	None
5.6	Risk	None
5.7	Customer Service	None

Executive Director of Customer Services
11 February 2019

For further information contact: Shona Barton, Area Committee Manager
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APPENDICES
Mid Argyll, Kintyre and the Islands Programme of Meetings – Appendix 1

MAKI AREA COMMITTEE SCHEDULE OF MEETINGS 2019/2020

Reports to Governance and Law	Pre-Agenda Pack Issue	Pre-Agenda Briefing	Agenda Issue	AREA COMMITTEE	Venue	Start Time
Friday 9th August 2019	Wednesday 14th August 2019	Wednesday 21st August 2019	Wednesday 28th August 2019	**Wednesday 4th September 2019**	TBC	10.00 a.m.
Friday 8th November 2019	Wednesday 13th November 2019	Wednesday 20th November 2019	Wednesday 27th November 2019	**Wednesday 4th December 2019**	TBC	10.30 a.m.
Friday 7th February 2020	Wednesday 12th February 2020	Wednesday 19th February 2020	Wednesday 26th February 2020	**Wednesday 4th March 2020**	TBC	10.00 a.m.
Friday 8th May 2020	Wednesday 13th May 2020	Wednesday 20th May 2020	Wednesday 27th May 2020	**Wednesday 3rd June 2020**	TBC	10.00 a.m.